

# Diamond Level Affiliation

At the Diamond Level of Affiliation a chapter demonstrates long term excellence in the areas of membership development and chapter programs and services.

## Minimum Requirements

- Executed Chapter Affiliation Agreement on file with AHRMM
- Annual Report submitted with officer roster
- Affiliation requirements met:
  - Chapter must have at least 20 members
  - Chapters with less than 100 members must have at least 15 members who are also AHRMM members. Chapters with 100 or more members must have a minimum of 15% of members who are also AHRMM members
  - Chapter President and President-Elect AHRMM members in good standing
  - Incorporation
  - Tax Exempt Status with IRS
  - Current bank account in good standing
  - Employer Identification Number
  - Mission Statement
  - Aggregate general or umbrella liability insurance
  - Directors and officers liability insurance
- Chapter membership roster submitted as Excel file with Annual Report
- Minimum of 280 points from Chapter Checklist with all supporting documentation submitted
- Chapter has been recognized as a Gold Level Affiliate Chapter for the previous five consecutive years

## Diamond Level Affiliation Benefits

- Recognition on [www.ahrmm.org](http://www.ahrmm.org) with special Recognition Program results acknowledgement - AHRMM staff updates at beginning of award period
- Chapter information listed on [www.ahrmm.org](http://www.ahrmm.org) with link to Chapter website and chapter president contact information
  - Updated by AHRMM staff at beginning of award period and as needed throughout the year
- Chapter announcements posted on the “Chapter News” page of the AHRMM website and shared with AHRMM members
  - Chapter provides updates to AHRMM as requested on a monthly basis
- Chapter events posted on the “Chapter Event Calendar” on the AHRMM website
  - Chapter provides AHRMM with event details as they are available
- One (1) list of AHRMM members in the state/region served by the chapter 2018 Chapter Recognition Program
  - Complimentary by request of the chapter. Chapter to provide AHRMM with digital sample of any mailing for which the list will be used. Each list is for one use only.
  - Subsequent lists available for \$75 per region
- AHRMM Board Member visits to chapter meetings

- Available upon request and availability
- Chapter education programs such as CMRP Overview Session, as well as assistance identifying educational speakers
  - CMRP Review presentation, AHRMM Overview presentation available upon request
  - AHRMM Online Speakers Bureau available to assist in identifying potential topics and speakers
- Access to the Chapter Leader Resource Center for resources that can help you run your chapter more effectively
- Participate in a “Chapter Leader Roundtable Discussion” either in person at the Annual Conference or via webinar/conference call
- Recognition level specific emblem to be used on chapter website and promotional materials for the duration of the award period
- Discounted administration fees for Continuing Professional Education (CPE) Contact Hours
  - Discounted rate of \$35 per hour
- Up to two (2) emails distributed by AHRMM to AHRMM members in the state/region served by the chapter to highlight chapter events or activities.
  - Chapter provides AHRMM with message content and works with AHRMM staff on distribution schedule
- Four (4) invitations to Leadership & Achievement Event at the Annual Conference
  - Chapter provides names of attendees to AHRMM by June 5, 2017
- Recognition at Leadership & Achievement Event at Annual Conference
- Recognition at General Session at Annual Conference
- Opportunity to participate in the Chapter Expo at Annual Conference
- Chapter recognition ribbons for chapter members in attendance at Annual Conference
- Recognition of Gold level presented at Annual Conference
- One Complimentary AHRMM publication valued at \$75.00 for use in chapter raffle or library.
  - Available upon request
- Two (2) discounted Annual Conference registrations at \$100 off early bird member registration fee (attendees must be AHRMM members)